

## **BID SOLICITATION Contract 23-014 HA Wide Flooring Replacement-As Needed**

Youngstown Metropolitan Housing Authority (YMHA) invites you to submit a sealed bid proposal for flooring replacement at various housing sites in Mahoning County, OH. Period of contract is for two years. Three one-year options are also specified, if agreed to by both parties. Total contract shall not exceed five years. There is no guarantee of minimum contract work under this solicitation.

This is a federal government funded contract and Federal Regulations are required to be followed. Work classifications are considered as Routine Maintenance, which qualifies this contract to be assigned under HUD Determined Wage Requirements. Wages Requirements are listed on the enclosed Form 4750.

Proposals shall be delivered to YMHA and include the following noted on the envelope **“Sealed Proposal 23-014 HA Wide Flooring Replacement”**. YMHA will accept proposals at YMHA, Attn: Jeff Siwiec, 131 W. Boardman St., Youngstown, OH 44503 until **3:00 p.m. local time on Thursday, January 18th, 2024** at which time all proposals shall be publicly tabulated. Late proposals will be rejected. All proposals must be made on the form provided and include the following:

- A) Contractor Profile Form
- B) HUD 5369-C
- C) Non-Collusive Affidavit
- D) Completed Original Bid Form
- E) Statement of Qualifications with References on Contractor’s Letterhead

Pre-bid meeting will not be held for this contract as work is typical and is described more later in this solicitation.

All bidders shall be aware that the successful bidder will be required to complete all necessary forms to meet YMHA and HUD requirements. Contractor will be required to submit necessary paperwork and certifications including, but not limited to contract, notice to proceed, contractor profile form, W-9, etc. Contractor will be required to provide proof of Workers’ Compensation Insurance and adequate levels of General Liability Insurance \$1,000,000 and Vehicle Insurance \$1,000,000.

Bid specifications are available via email only. Registration form is required from all contractors to receive bid specifications. The specification will be released beginning on December 18th, 2023.

Proposals may be withdrawn at any time prior to award of contract. Contract and notice to proceed date will be March 1, 2024 and end February 28, 2026. Optional periods could extend contract to February 28, 2029. Optional periods to be negotiated.

YMHA reserves the right to review and rate the qualifications, experience, bid history, and past performance of the bidders, regardless of low bid, under their current and past operating names. YMHA reserves the right to waive any informalities in bidding and reject any, or all bids.

YMHA intends to award one contract, however, may award contracts to any number of firms based on proposed price, contractor capacity and location. Contractors are not required to bid all locations to be considered for award.

No sub-contractors will be approved for this contract. Firms are required to employ all individuals to fulfil duties under this contract. Firms are fully expected to handle all duties covered under this contract.

YMHA has a goal to award 25% of all contracts to disadvantaged business enterprises (DBEs).

**NEW: HUD’s new Section 3 regulations are found at 24 CFR Part 75. The complete regulation can be found at:**

**<https://www.govinfo.gov/content/pkg/FR-2020-09-29/pdf/2020-19185.pdf>**

**All labor hours provided by the contractor under this contract will need reported to YMHA for purposes of meeting Section 3 reporting requirements. The contractor will be required to provide and work alongside YMHA to identify and track Section 3 labor hours and non-Section 3 labor hours. HUD form 5370-C Section 1, #22 covers Section 3.**

Firms barred from participating when federal funds are involved cannot participate and will not be considered for contract award.

No member, officer or employee of the local authority during his tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.

A pre-bid meeting is scheduled for January 4, 2024, 10AM at YMHA, Amedia Plaza Media Room, 131 W. Boardman St., Youngstown, OH 44503. Attendance at this pre-bid meeting is not mandatory, but is strongly recommended.

Questions regarding this specification can be directed to Jeff Siwiec, Director of Planning & Development at [jsiwiec@ymhaonline.com](mailto:jsiwiec@ymhaonline.com) All questions shall be submitted by end of business January 12.

<b>CONTRACTOR REGISTRATION FOR BID PACKAGE:</b> IFB 23-014 HA Wide Flooring Replacement TO PLACE ORDER FOR A BID PACKAGE, THIS FORM MUST BE COMPLETED. Email completed form to <a href="mailto:jwhite@ymhaonline">jwhite@ymhaonline</a> to order your bid package.		Spec # Issued IFB 23-014	PLAN # .
Youngstown Metropolitan Housing Authority - 131 W. Boardman St., Youngstown, Ohio 44503 - 330.744.2161			
Company Name and Contact Person:	→	Company Name	Company Contact Person
Company Address:	→		
City, State, & Zip	→		
Company Phone Number:	→	Local Number	Toll Free Number
	→		
	→		
<b>NOTE: spec available only via email</b>	→		
Email Contact Information	→	Print Email Contact Name	Print Email Address of Contact Person
Company Website Address	→	Company Website Address	
Company Business Classification: (Work Company Performs)	→		

