

## What is the Section 3 Program?

Section 3 is a part of the federal Housing and Urban Development (HUD) Act of 1968 intended to ensure that new job, training, and contracting opportunities generated by HUD funded Youngstown Metropolitan Housing Authority (YMHA) projects and programs benefit low-income persons residing in YMHA housing and the broader community, to the greatest extent feasible. The program helps to foster local economic development, neighborhood economic improvement, and economic self-sufficiency.

## What is a Section 3 Resident?

Section 3 residents may receive preferences for new hiring opportunities and for training opportunities related to YMHA's HUD-funded projects and programs. To be eligible, a resident must:

1) Be a current Public Housing resident or HUD Youthbuild program participant

OR

2) Live in the Youngstown Metropolitan Area

AND

Meet the Section 3 household income limits established by HUD (see Resident registration form)

For construction projects, preference is given to residents of the property or neighborhood where the project is located.

## Frequently Asked Questions

*1. If I am a current Public Housing resident or Youthbuild participant, am I automatically considered a Section 3 resident?*

Yes. However, you must register to be in the program and receive notification of job and training opportunities.

*2. How do I certify that I am Section 3 eligible?*

Any person in a low-income household in the Youngstown region (see income limits on registration form), can certify that they are a Section 3 resident by completing and signing the registration form.

*3. Do I have to submit any documents with my registration form?*

No. However, a person seeking a Section 3 training and employment preference is responsible for providing documentation of income or residency if requested.

*4. Is there a minimum age for registration?*

Teens can register, but there may be age requirements for jobs or training opportunities. A parent or guardian must certify Section 3 eligibility for persons under age 18.

*5. What does YMHA do with the information on my registration form?*

YMHA will maintain a database of the information on the registration forms. When there is an employment or training opportunity that is a match for your skills and interests, we will notify you. We may also share your information with a contractor, employer, or training provider.

*6. What type of employment opportunities are covered by Section 3 requirements?*

Thirty percent of all new employment opportunities created as a direct result of the expenditure of HUD funds by YMHA are to be directed to Section 3 residents. This includes management and administrative jobs, technical, professional, construction, and maintenance jobs at all levels.

*7. Are Section 3 residents guaranteed jobs or training opportunities?*

Section 3 positions are not guaranteed jobs, but rather an extra edge awarded to those section 3 residents who are interested in the position. Employers and training providers use their normal screening processes to determine qualifications and eligibility for a specific job or program and make the decision about who to hire or admit. Section 3 provides preference to Section 3 residents for new hires, but not a guarantee.

## How to become a registered Section 3 resident?

- ❖ Complete and submit the Section 3 Employment and Training Registration Form. An electronic version can be downloaded from the YMHA website.
- ❖ Complete a separate form for each person who wants to register.
- ❖ Keep your email address up to date. Send changes to: section3@YMHAonline.com.  
**Section 3 communications will be by email only.**
- ❖ Respond quickly to any employment or training opportunities that you receive.

❖ **Resources to get you job-ready**

Will you be ready when a job opportunity comes along? These community resources can help you obtain required skills and credentials. Education, training, & employment resources the following community organizations offer education, training, and job-search services:

- Dress to Succeed
- Eastern Gateway Community College
- Ohio Means Jobs
- U.S. Small Business Association
- Community Legal Aid
- Home for Good- Reentry Resource Referral Center
- United Returning Citizens
- United Way Youngstown Promise Neighborhood
- Goodwill Industries
- Heart Reach Neighborhood Industries
- YWCA

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*The Youngstown Metropolitan Housing Authority is dedicated to creating and maintaining healthy, service enriched neighborhoods. We strive to enhance the quality of life for our residents by providing attractive, secure, affordable housing and innovative programs designed to enable residents to achieve a higher level of economic and social self-sufficiency*

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If you have questions about the Section 3 Resident Program contact:  
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**YOUNGSTOWN**  
METROPOLITAN HOUSING AUTHORITY

## YMHA

### Section 3 Resident Employment & Training Program

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Linking residents with job and training opportunities.



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